**FOULNESS ISLAND PARISH COUNCIL**

**NOTICE IS HEREBY GIVEN** that the next meeting of the Foulness Island Parish Council will take place on Wednesday 11th September, 2019, in Lodge Farm Staff Premises, Foulness Island, commencing at 7.15 p.m.

This meeting will be open, in part, to the press and members of the public.

**ALL MEMBERS of the COUNCIL ARE HEREBY SUMMONSED** to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Signed: Date:

John Watson.

Clerk to the Foulness Island Parish Council.

**AGENDA**

1. **The Chair to declare the meeting open.**
2. **To receive notification from any persons present of intent to record the meeting.**
3. **To receive apologies for absence.**
4. **Councillor Co-option**
5. To consider applications received for co-option to the Council and to agree the action to be taken.
6. **To receive Declarations of Interest in accordance with the Council’s Code of Conduct and with section 106 of the Local Government Finance Act 1992.**
7. **To sign as a correct record the minutes of the Full Council meeting held on 5th June, 2019** *(minutes circulated previously).*
8. **To receive a report from the District and County Councillors for the area on any matters of interest.**
9. **Financial Matters**
10. To approve,
11. Payment requests for June/July 2019 *(schedule circulated previously)*
12. Payment requests for July/September 2019 *(schedule to be circulated)*
13. Receipts for June/July 2019 *(schedule circulated previously)*
14. Receipts for July/September 2019 *(schedule to be circulated)*
15. Bank reconciliation as at 30th June 2019 *(copy circulated previously).*
16. Accounts for the three months to 30th June 2019 *(copy circulated previously).*
17. **2019/2020 Precept**
18. To formally record the amount of the precept for 2019/2020 as being £2,693.00 plus CTSG of £68.00.

1. **Play Area Report**
2. To consider the report in respect of the Parish Council Play Area dated 13th May 2019 as submitted by Playsafety Ltd and to agree the action to be taken *(copy report circulated previously).*
3. **Risk Management**
4. To consider and approve the Council’s Risk Management review for 2019-2020 *(copy attached).*
5. **Shoeburyness Integrated Rural Management Plan**
6. To consider the e-mail and documentation received from QinetiQ and to decide the action to be taken *(e-mail circulated previously)*
7. **Parish Burial Ground**
8. To approve the revised Parish Burial Ground Rules *(copy attached)*
9. **Rotary Club Project**
10. To discuss a possible project to be jointly undertaken with Rotary and to agree the action to be taken.
11. **Essex & Herts Air Ambulance**
12. To consider the request for a donation from Essex & Herts Air Ambulance and to agree the action to be taken.
13. **Report of Meetings Attended**
14. To receive reports from the Clerk and Councillors about any meetings attended.
15. **Clerk’s Report**
16. To receive a report from the Clerk about various outstanding matters and to take action as required.
17. **The meeting will stand adjourned to permit Parishioners of Foulness Island to address the Council.**
18. **At the Chair’s discretion for Councillors to exchange information on matters relating to the Parish.**
19. **Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and the public be excluded and they are instructed to withdraw.**
20. **Council Burial Ground**
21. To receive the responses to the Clerk’s invitation that the contracts awarded in 2018/2019 in respect of the Parish Burial Ground be extended to cover 2019/2020 and to agree the action to be taken.
22. **Council Play Area**
23. To consider the quotations received in respect of the Council Play Area and to agree the action to be taken.

Issued 4th September 2019.